

# ANDREW ACADEMY

## 2012-2013 Performance Analysis

### *Core Question 3: Is the school meeting its operations and access obligations?*

3.1. Has the school satisfactorily completed all of its organizational and governance obligations?	
STANDARD	School has substantially completed all of its organizational and governance obligations as specified in the Compliance and Governance Handbook, including maintenance of adequate “compliance and governance binder” containing all required documents; completion of criminal background checks on all board members; transparency of meetings and decision-making in accordance with open meetings obligations; maintenance of adequate board minutes. Any concerns are minor and the school presents a credible plan to address them.

#### 2012-13 Performance: Does not meet standard

For the 2012-13 school year, Andrew Academy was challenged in completing its organizational and governance obligations to the Mayor’s Office of Education Innovation. Mr. Steven Glenn, who was the school leader at Andrew Academy, struggled to submit documentation in a timely manner and often had to be contacted multiple times for documentation requests. Mr. Glenn was made aware of the importance of not only submitting documentation in a timely manner, but also responding to requests from the Mayor’s Office. Unfortunately, no credible plan to address these issues, which constitute major concerns, was presented.

The Archdiocese of Indiana Board was the local governing board for Andrew Academy—as well as Padua Academy, another charter school authorized by the Mayor’s Office of Education Innovation. Ms. Connie Zittnan, Executive Director of ADI, worked with her staff to ensure all compliance documentation requested was submitted in a timely manner and all organizational and governance obligations were met for both schools. Mr. Glenn did not submit any board-related materials to the Mayor’s Office, as that was the responsibility of ADI.

Ms. Zittnan ensured criminal background checks, board member resumes, and updates were sent upon changes. Board meetings were transparent with notices posted in advance of meetings in a location visible to the public. Board minutes were clear, concise, and accurate. Board procedures and policies were followed in accordance with open meeting obligations, and the board is knowledgeable of all applicable laws, including Indiana Open Door Law.

While documentation received from ADI met the standard for this indicator, the school continued to struggle to meet the organizational and governance obligations, as indicated in the 2011-12 Accountability Report. Therefore, Andrew Academy **did not meet standard** in the area of organizational and governance compliance for the 2012-13 academic year

**3.2. Is the school's physical plant safe and conducive to learning?**

<b>STANDARD</b>	Significant health and safety code requirements are being met AND the facility generally provides a safe environment that is conducive to learning, based on conditions such as: a design well-suited to meet the curricular and social needs of its students, faculty, and community members; a size appropriate for the enrollment and student-teacher ratios in each class; good maintenance and security; well-maintained equipment and furniture that match the educational needs of the students; and accessibility to all students.
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**2012-13 Performance: Meets Standard**

In 2012-13, Andrew Academy's facility met all health and safety code requirements and provided a safe environment conducive to learning. The facility's design, size, maintenance, security, equipment and furniture were all adequate to meet the school's needs. The school was accessible to all, including people with physical disabilities. The Mayor's Office monitoring of Andrew Academy's compliance with health and safety code requirements did not reveal any significant concerns related to these obligations. Accordingly, the school met the Mayor's Office standard for this indicator for 2012-13.

**3.3. Has the school established and implemented a fair and appropriate pupil enrollment process?**

<b>STANDARD</b>	The school's enrollment process complies with applicable law; there are minimal documented parent complaints suggesting that it is not being implemented fairly or appropriately; AND the school has engaged in outreach to students throughout the community.
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**2012-13 Performance: Meets Standard**

Andrew Academy met standard for 2012-13 because the Mayor's Office received documentation chronicling ways in which the school engaged in community outreach to achieve its enrollment goal. The school's admission and enrollment practices met the requirements of Indiana's charter school law, and there were minimal parent complaints regarding the school's enrollment practices.

**3.4. Do the school's special education files demonstrate that it is in legal compliance and is moving towards best practice?**

<b>STANDARD</b>	<u>All</u> of the following are evident in the school's special education files: a) services outlined within Individualized Education Plans (IEPs) adequately match the exceptional needs of the student; b) each need identified within the IEP has a corresponding goal and plan for assessment; c) each goal is rigorous and is based on state and national learning standards; d) explicit evidence exists to demonstrate that goals have evolved each year as the student develops; and e) specifically designed curriculum is outlined.
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**Not Evaluated.** Andrew Academy was not evaluated on this indicator for 2012-13.

3.5 Is the school fulfilling its legal obligations related to access and services to English as a Second Language (ESL) students?	
STANDARD	The school is fulfilling its legal obligations regarding ESL students, as evidenced by the staff's clear understanding and implementation of current legislation, research and effective best practice related to the provision of ESL services. The school's ESL students are making academic progress and ESL parents report satisfaction with the school.

**Not Evaluated.** Andrew Academy was not evaluated on this indicator for 2012-13.